



MINUTES

BLANCHARD CITY COUNCIL
REGULAR MEETING
TELECONFERENCING AND VIDEOCONFERENCING ONLY
TUESDAY, 26 MAY 2020
6:00 P.M.

PLEASE JOIN US BY EITHER OPTION:

Teleconference dial in number: +1-214-459-3653
Access Code: 963 524 795

OR

Videoconference using the link or Meeting # below. Password must be entered.

<https://cityofblanchard.webex.com/cityofblanchard/onstage/g.php?MTID=e047582197ef3a910a3b5b71a1100d2c5>

www.webex.com
Meeting #: 963 524 795
Password: Council

This Agenda was posted in prominent public view on the City's website at www.cityofblanchard.us on or before 5:00 p.m., Friday, the 22nd day of May, 2020, in accordance with the Oklahoma Open Meeting Act.

/s/Brenda Baird
City Clerk

A. MEETING CONVENED

1. CALL TO ORDER *at 6:00 p.m.*

2. ROLL CALL:

The following councilmembers participated via videoconference:

Eddie Odle, Mayor ~ Present

Steven Misenheimer, Vice Mayor ~ Present

Jim Cloud, Ward I Councilman ~ Present

Michael Scalf, Ward II Councilman ~ Present

Albert Ryans, Ward III Councilman ~ Present

STAFF Teleconferencing or Videoconferencing:

Diana Daniels, Administrative Coordinator

Kenny Sullivan, City Engineer

Chris Wittenbach, Parks Director

Ryan Conner, City Planner

David L. Perryman, City Attorney

Robert L. Floyd, City Manager

3. DETERMINATION OF QUORUM: **5 ~ Present; 0 ~ Absent**

B. BUSINESS AGENDA

THE FOLLOWING ITEM(S) ARE HEREBY DESIGNATED FOR INDIVIDUAL ACTION AS DEEMED APPROPRIATE:

1. SUSPENSION OF RULES.

Discuss and vote on a motion to suspend the Rules in NOT allowing Public Comments (requires a vote of two-thirds of the Members present and voting, and no amendments are in order).

MOTION BY Councilman Scalf and SECOND BY Ryans ... to suspend the rules in NOT allowing Public Comments during this meeting.

MOTION CARRIED:

5 ~ AYES: *Cloud; Scalf; Ryans; Misenheimer; Odle*

0 ~ NAYS: *None*

0 ~ ABSENT: *None*

2. JAIL AGREEMENT.

Discuss and vote on a motion to approve the annual Grady County Criminal Justice Authority Agreement for inmate housing effect July 1, 2020 to June 30, 2021.

MOTION BY Vice Mayor Misenheimer and SECOND BY Councilman Ryans ... to approve the Jail Agreement with Grady County Criminal Justice Authority.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle

0 ~ NAYS: None

0 ~ ABSENT: None

3. DELTA PUBLIC TRANSIT AGREEMENT.

Discuss and vote on a motion to approve the annual contract for transportation services assistance with the Delta Community Action Foundation, Inc. (Delta Public Transit) effect July 1, 2020 to June 30, 2021.

MOTION BY Councilman Scalf and SECOND BY Vice Mayor Misenheimer ... to approve the Public Transit Agreement with Delta Public Transit.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle

0 ~ NAYS: None

0 ~ ABSENT: None

4. FINANCIAL AGREEMENT.

Discuss and vote on a motion to approve the annual renewal of an Agreement with Crawford and Associates in performing financial services to the City effective July 1, 2020 to June 30, 2021.

MOTION BY Councilman Ryans and SECOND BY Vice Mayor Misenheimer ... to approve the Financial Agreement with Crawford & Associates.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle

0 ~ NAYS: None

0 ~ ABSENT: None

5. **BID REJECTION.**

Discuss and vote on a motion to reject all bids received and opened on Wednesday, May 20th for the construction of park bathroom facilities at the Crystal Lake Walking Trail

MOTION BY Councilman Scalf and SECOND BY Councilman Ryans ... to reject ALL bids for the park bathroom facility at Crystal Lake Walking Trail.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

6. **SPECIAL EVENT PERMIT.**

Discuss and vote on a motion to approve the following Special Event Permit Applications:

- | | | |
|----|-----------------------------------|--|
| a. | Junior/Senior Prom (Main Street) | June 5 th ; |
| b. | Quarantine Freedom Fest (Main St) | June 6 th ; |
| c. | May Daze (Main Street) | June 12 th – 14 th ; |
| d. | Poker Run (Veterans Memorial) | June 20 th . |

MOTION BY Vice Mayor Misenheimer and SECOND BY Councilman Ryans ... to approve ALL four (4) Special Event Permits to include the request by the Chamber to add a beer garden to the May Daze event and the same to the Freedom Festival (which takes the place of the approved and planned Cinco De Mayo).

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

7. **RESOLUTION.**

Discuss and vote on a motion to approve a Resolution for the installation of a street lite at Eagle Lake Drive and Morgan Road.

MOTION BY Councilman Scalf and SECOND BY Councilman Cloud ... to approve Resolution No. 2020-07 to install a street lite at the intersection of Eagle Lake Drive and Morgan Road.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

8. SPECIAL MEETING.

Discuss and vote on a motion to call a special meeting on Tuesday, June 9, 2020, at 6:00 p.m. for the purpose of conducting a Public Hearing on the proposed Fiscal Year Ending 2021 Budget; and Executive Session for personnel and real estate.

MOTION BY Vice Mayor Misenheimer and SECOND BY Councilman Ryans ... to hold a special meeting as called by the Mayor to discuss, consider and take appropriate action on the following proposed Agenda item:

- a. conduct a Public Hearing on the FYE2021 Budget;**
- b. consider approving a Resolution adopting the FYE2021 Budget;**
- c. conduct a Public Hearing regarding a rezoning application;**
- d. consider adopting an Ordinance approving said rezoning;**
- e. consider approving an Emergency Clause on Zoning Ordinance;**
- f. conduct a Public Hearing regarding Special Use Permit;**
- g. consider adopting an Ordinance;**
- h. consider approving an Emergency Clause;**
- i. conducting Executive Session to:**
 - 1) consider FOP agreement;**
 - 2) consider City Manager's Employment Contract.**

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

9. JUDGE APPOINTMENT.

Discuss and vote on a motion to reappoint Randy Brink as the Municipal Judge for a new 2-year term beginning June 16, 2020 to June 15, 2022.

MOTION BY Vice Mayor Misenheimer and SECOND BY Councilman Scalf ... to re-appoint Randy Brink to serve a new 2-year term ending June 15, 2022.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

10. PICTOMETRY.

Discuss and vote on a motion to approve the participation of the City in obtaining advanced pictometry imagery produced from fly-overs of McClain County.

MOTION BY Councilman Cloud and SECOND BY Councilman Scalf ... to approve an Agreement with McClain County for advanced pictometry imagery with Eagleview Imagery with 3-year payments beginning June 2020.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

11. VETERANS MEMORIAL.

Discuss and vote on a motion to place the Memorial under the City to include financing, etc.

MOTION BY Councilman Scalf and SECOND BY Councilman Ryans ... to approve the Veterans Memorial and place under the City.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

12. APPOINTMENTS.

Discuss and vote on a motion to appoint or reappoint members to various boards:

| | <u>Board/Commission/Trust</u> | <u>Term</u> |
|----|-------------------------------|-------------|
| a. | BETA: | |
| | 1) Terry Erhardt | 6-2024 |
| | 2) Kim Green | 6-2024 |
| b. | BOA: | |
| | 1) Jeff Tyler | 7-2023 |
| c. | Planning Commission: | |
| | 1) VACANCY | 7-2021 |
| | 2) Audie Ward | 7-2023 |
| | 3) D Smith | 7-2023 |
| | 4) Steve Gee | 7-2023 |

MOTION BY Councilman Ryans and SECOND BY Councilman Cloud ... to approve the appointment of Lesley Franklin to the Planning Commission to serve on unexpired term till 2021 and reappoint Terry Erhardt and Kim Green to the BETA Board of Trustees to a new 4-year term until June 2024; reappoint Jeff Tyler to a new 3-year term ending July 2023 to the Board of Adjustment; and reappoint Audie Ward, D Smith and Steve Gee to new 3-year term ending July 2023 to the Planning Commission.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

13. ODOT REQUEST.

Discuss and vote on a motion to request for ODOT to participate in funding the signalization of the intersection of SH-76 and 55th Street NE.

MOTION BY Vice Mayor Misenheimer and SECOND BY Councilman Scalf ... to authorize a letter to ODOT requesting funding and authorize Mayor to sign.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle

0 ~ NAYS: None
0 ~ ABSENT: None

14. OIL AND GAS ACTIVITY.

Discuss and vote on a motion as desired regarding the Warwick-Minerva LLC request.

MOTION BY Councilman Cloud and SECOND BY Vice Mayor Misenheimer ... to accept Option No. 4 for \$2500 @ 20% royalty with 3-year lease.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

15. DEQ APPLICATION.

Discuss and vote on a motion to approve a Permit Application for a 6-inch Water Line Extension to serve Binyon's U-Haul facility.

MOTION BY Councilman Scalf and SECOND BY Vice Mayor Misenheimer ... to approve the ODEQ Permit Application and authorize the Mayor to sign.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

16. HANDICAPPED PARKING.

Discuss and vote on a request by Councilman Scalf to designate certain parking on Harrison Avenue to be handicapped parking on the street.

TABLED ~ NO ACTION TAKEN.

C. CONSENT AGENDA

The following item(s) are hereby designated for approval, acceptance or acknowledgment by one motion, SUBJECT to any conditions included therein. If any

item(s) do not meet with the approval of all members, that item(s) will be heard in regular order:

1. APPROVAL of Meeting Minutes of April 28, 2020.
2. ACKNOWLEDGE payment of FYE2020 Claims/Expenditures in the total amount of \$132,324.32.
3. ACKNOWLEDGE payment of FYE2020 Payrolls in the total amount of \$130,004.94.
4. ACCEPTANCE of April 2020 Treasury Report.
5. TRANSFER of May 2020 Sales Tax as per FYE2020 Budget.

MOTION BY Vice Mayor Misenheimer and SECOND BY Councilman Scalf ... to approve Consent Agenda, as presented.

MOTION CARRIED:

5 ~ AYES: Cloud; Scalf; Ryans; Misenheimer; Odle
0 ~ NAYS: None
0 ~ ABSENT: None

D. CONSENT ITEM REMOVAL

Discussion, consideration and take appropriate action re: any item(s) removed from the Consent Docket.

NONE.

E. COUNCIL/STAFF COMMENTS

This item is listed to provide an opportunity for the city council and/or city staff to make comments and/or request specific agenda items. NO ACTION will be taken.

1. ***Councilman Scalf noted residents on South Main Street have concern with speeding on Main and running stop sign.***
2. ***Councilman Scalf stated that he received information that OCC was providing waivers to oil companies to provide storage tanks on site to handle abundance of oil.***

F. FURTHER INFORMATION

1. REPORTS: Sales/Use Tax Collections.
2. REPORTS: Attendance.

3. REPORTS: Departmental.
4. PROCLAMATION: Emergency dtd 5.14.20.

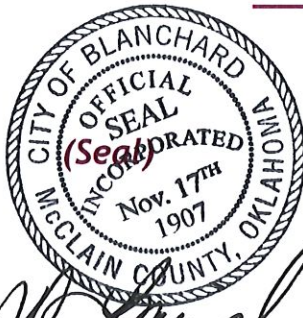
G. ADJOURNMENT

Called @ 7:43 p.m.

Eddie Odeh

Mayor

ATTEST:



Brenda W. Marshall

City Clerk