

APPROVED RESOLUTION 2021-03

REVISION APPROVED BY MOTION OCTOBER 26, 2021

CITIZEN COLLECTION CENTER Procedures 2021

Citizen Collection Center and Operation

The City of Blanchard operates a collection site for the benefit of citizens of the City of Blanchard and nearby rural areas with Blanchard addresses, to dispose of household waste and limited other items. The following policies are current to ensure that the site is maintained in accordance with Oklahoma Department of Environmental Quality and Environmental Protection Agency regulations, and with the City's contract with Waste Connections of Oklahoma, Incorporated.

Permits for the Citizen Collection Center are available 'free of charge' for any residence within the Blanchard Municipal Boundary. The cost for bulky waste curbside collection is included in their bill for solid waste service. For rural residents outside the city limits, a standard monthly charge of **\$30.00** (Resolution Number 2021-03) is charged. Permits are available at the Blanchard City Hall. Permits are non-transferable. If you wish to cease using the center, you will need to fill out a discontinued service form.

Employees

2-Part-time Employee*

Hours of Operation

Monday through Friday:	3:00 pm to 6:00 pm
Saturday:	8 am to 12 pm

Operator Responsibilities

The operator of the Citizen Collection Center has the authority and discretion to accept or reject waste to be disposed of at the site for the following circumstances:

- The materials are not acceptable, per these policies
- Adequate space is not available for the materials to be deposited
- Adequate space may not remain for other household trash to be accepted before the receptacles are replaced by Waste Connections

Households which rely solely upon the Citizen Collection Center have priority to the space within the receptacles over those who are served by curbside trash service. The operator has the sole discretion to determine whether items may be disposed, and that decision is final. **All citizens must show a current pass to the operator when entering the site.**

All operators of the Collection Center shall keep the location clean of all loose trash and other materials. Daily cleaning is mandatory. NO trash can be placed on the ground for any reason. This includes appliances and metal. NO limbs and branches.

The operator will be required to take a daily log of all vehicles entering and using the facility.

The operator shall require a current pass in order to use the facility. No pass no service. All citizens must come to city hall in person in order to obtain a current pass.

The operator will perform all duties with exceptional customer service and will treat all citizens fairly and courteously.

Rules of the Citizen's Collection Center

1. All waste (household and yard) that is accepted by the center shall be bagged or broken down into pieces if it is not required to be bagged. We will not accept loose household waste (except cardboard boxes) or loose yard waste.
2. All waste shall be placed into a roll off, unless there is a designated location for the specific waste. NO waste shall be placed on the ground.
3. We may not accept waste if there is no space in the roll offs.
4. No contractors shall use the site. All contractors need to be directed to the landfill in Alex or Oklahoma City. **They can call the Landfill in Alex Oklahoma at 405-785-2062. Please note they will be charged.**
5. Non contractor's large scale, remodel waste that is loose will not be accepted. Non-contractor's remodel waste shall be bagged.
6. All waste shall be placed into the roll offs by the individual bringing the waste to the site.
7. The Collection Center staff CANNOT unload a citizen's vehicle. However, for those physically unable to lift their waste, the citizen may unload their waste in a designated ADA location and a staff member will place the waste into the roll offs.
8. No illegal dumping or using the facility after hours.
9. NO branches limbs and tree refuse.
10. No Trailers ~~larger than 10 feet~~ with two or more axles and no box trailers, open trailers only and one axle. Trailers ~~longer than 10 feet~~ with two or more axles must have an oversize load pass prior to entry.

Accepted Waste Materials for Normal Roll Offs

The Citizen Collection Center will accept the following materials:

1. **Bagged** Household Waste
2. **Bagged** Yard Waste to include leaves, grass clippings and small branches
3. Carpet cut into 2 ft by 4 ft strips (**does not have to be bagged**)
4. Cardboard boxes – broken down (**does not have to be bagged**)
5. **Bagged** Non-contractor remodeling waste (must be bagged).
6. Electronics – clocks, radios, phones, monitor, TV, computers, etc. (does not have to be bagged)

Items we will take only if there is room in the roll offs

7. Lumber (as long as it can fit in a roll off)
8. Furniture and large applications (no air conditioning or ice chests, freezer, and refrigerators),
9. Mattresses
10. Metal

New Approved Policy

Charging a one-time pass fee of \$35 for Oversize Loads* or a single delivery (Resolution 2021-03)

***An oversize load is any acceptable waste that is brought into the Center in large quantities on trailers ~~that are greater than 10 feet~~—that are two or more axles. An oversize load can also be mattresses, accepted large appliances, or furniture brought to the site individually or on trailers ~~greater than 10 feet~~ with two or more axles.**

For customers with trailers ~~greater than 10 feet~~ that are two or more axles, a onetime oversize load pass of \$35 will be required to be purchased prior to drop off. The Passes will be a specific color and shall be purchased at City Hall and will be taken by the attendant at the gate upon entry. The rules for accepted waste will still apply. All waste has to be bagged (except cardboard, carpet, and electronics). No loose waste. No contractor's materials or waste allowed. No limbs, trees, branches, or loose yard waste. No hazardous waste. Large appliances and large furniture hauled on a ten foot or greater trailer will require an oversize pass. Large appliances that fit and can be hauled on truck beds or small trailers will NOT need an oversize load pass.

A separate area or facility for large appliances is recommended. The location must not be on the ground and it shall be elevated and enclosed. A hauling contract with a person, firm, or corporation shall be obtained prior to storing large appliances on the site. If there is no available space in a roll offs we can refuse to take the waste. However, they can get a refund or they can come after the roll offs have been emptied.

Oversize load drop offs will be conducted during non-transfer Site hours. The receptionist will give the pass and receipt to the individual and will give a number to call the Public Works Supervisor or designee to meet the customer wishing to use the site for oversize loads.

Waste Materials NOT Accepted at the Site

The Citizen Collection Center will NOT accept the following materials:

- 1. Unbagged Yard Waste**
- 2. Air conditioning units**
- 3. Ice chests, refrigerators, freezers**
- 4. Printers and printer ink**
- 5. Automotive frames or parts; including, but not limited to:**
 - a. Batteries**
 - b. Brake fluid**
 - c. Crankcases**

- d. Engine cleaners
- e. Motor oils
- f. Tires and rims
- g. Transmissions
- 6. Commercial waste of any description
- 7. Construction, reconstruction, demolition, and repair waste; including, but not limited to:
 - a. Bricks, concrete (with rebar), and rocks (The city of Blanchard will accept bricks, concrete (with rebar), and rocks but not at the Collection Center. Please call City Hall for dumping arrangements.)
 - b. Roofing materials
 - c. Sheetrock
 - d. Clean Dirt – free of debris (The city of Blanchard will accept clean dirt but not at the Collection Center. Please call City Hall for dumping arrangements.)
- 8. Explosives
- 9. Fertilizer
- 10. Fiberglass
- 11. latex/oil paint
- 12. Hospital or medical waste
- 13. Hazardous liquids; including, but not limited to:
 - a. Acids and caustics
 - b. Antifreeze
- 14. Degreasers
- 15. Lubricants
- 16. Ammunitions/Explosive materials
- 17. Poisons
- 18. Sewage and liquid waste
- 19. Gasoline, kerosene, and other fuels
- 20. Chemicals
 - a. Pool chemicals
 - b. Pesticide
 - c. Rust remover
 - d. Nuclear material
 - e. Propane tanks
- 21. Limbs, branches, and trees