

**Advertised in the Blanchard News
May 21 and May 28, 2020**

**CITY OF
BLANCHARD BID
NOTICE
BID No. 2020-03, Concrete Paving Repairs**

NOTICE IS HEREBY GIVEN that the City of Blanchard will receive sealed bids in the office of the City Clerk, Blanchard City Hall, 122 N. Main, Blanchard, Oklahoma 73010. Bids are for **Concrete Paving Repair**. Bids will not be accepted after **2:00 p. m., Wednesday, June 10, 2020**, at which time they will be publicly opened in the City Hall's Conference Room, Blanchard City Hall, 122 N. Main Street, Blanchard, Oklahoma 73010.

Please contact Brenda Baird, City Clerk, at 405-485-9392 or cityclerk@cityofblanchard.us or Robert Floyd, City Manager, at 405-485-9392 or citymanager@cityofblanchard.us with any questions or to receive a bid specification package and/or arrange for a site visit. Packages are also available at <http://www.cityofBlanchard.com/bids.aspx>.

The City reserves the right to waive informalities in the bids and reject any or all bids for any reason whatsoever at the sole discretion of the City. The successful bidder will be notified in writing.

The City of Blanchard is an equal opportunity employer.

BID DOCUMENT



CITY OF BLANCHARD
122 N. Main
Blanchard, OK 73010

CONCRETE STREET REPAIR / REPLACEMENT

BID OPENING: JUNE 10, 2020, 2:00 P.M.

BID AWARD: JUNE 23, 2020, 6:00 P.M.

PURPOSE

The work to be performed under this request consists of furnishing all labor and materials for the repair and replacement of approximately 26,000 sf of concrete streets in the City of Blanchard.

BID INFORMATION

A. Project Coordinator[s]

1. Robert L. Floyd, City Manager, City of Blanchard

◦ citymanager@cityofblanchard.us

◦ Phone: 405.485.9392

◦ Fax: 405.485.3199

B. Bid Schedule and Requirements

1. Bid Due Date and Time of Opening: All bids shall be submitted on or before **Wednesday, June 10, 2020, 2:00 P.M. CDT.**

a. Bids received after the time set for opening of bids will not be considered and will be returned unopened. Also, bids received more than seventy-two (72) hours prior to the time set for opening, excluding Saturdays, Sundays and holidays will not be considered. Bids may be filed with the City Clerk's office up to three (3) days prior to the Bid Opening.

b. Proposals shall be sealed in an envelope with the words **"Sealed Bid – Concrete Repair/Replacement"** on the front of the envelope. **All bids**

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Bid Specification: Concrete Street Repair / Replacement

shall be submitted to: City of Blanchard, C/o City Clerk, 122 North Main, P.O. Box 480, Blanchard, OK 73010.

- c. All bid submittals must be made on the proposal forms furnished in this document and must be in accordance with any instructions stated in this document.
 - d. All work will be awarded as a single contract to the lowest responsible bidder.
2. **Bid Opening: All bids received during the submittal period will be opened on **Wednesday, June 10, 2020 at 2:00 p.m., at the City Hall Conference Room and then evaluated for recommendation at a subsequent City Council meeting.****
 3. **Bid Award: Unless otherwise announced, bid award will take place at a meeting of the City Council on or before **Tuesday, June 23, 2020.****

C. Acceptance and Rejection of Proposals

1. The City of Blanchard reserves the right to reject any or all proposals and to cancel this bid document at any time.
2. The City of Blanchard reserves the right to waive immaterial defects and minor irregularities in this request.
3. The City of Blanchard reserves the right of evaluation and the right to determine the methodology for evaluation of the proposals to determine which is the best proposal and to accept the proposal deemed to be in the best interest of the City, i.e., the most qualified proposal will not necessarily be the proposal of lowest cost. The City of Blanchard reserves the right to negotiate with any Bidder as necessary to serve the best interests of the City.
4. The issuance of this bid document does not constitute a commitment by the City of Blanchard to enter into a contract for the completion of this project or to pay any costs incurred by any Bidder in the preparation of their response to this bid document.
5. All proposals will become the property of the City of Blanchard and subject to open records laws. The City reserves the right to make use of any information or ideas in the proposals.
6. Attention is called to the requirement that the successful Bidder must comply with all local, state and federal laws, City regulations and policies applicable to this request unless specifically excluded herein.
7. Bidder should carefully examine the specifications and fully inform themselves as to all conditions and matters on site, which can in any way affect the work or the

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costs thereof. Should a Bidder find discrepancies in, or omissions from the bid document, specifications or other documents, or should be in doubt as to their meanings, he should at once notify the City of Blanchard project coordinator(s) and obtain clarification prior to submitting any proposal.

8. **No pre-bid conference will be required. However, it is recommended that all bidders make site visits to familiarize themselves with the nature and location of the work to be performed before submitting bids.**
9. Proposals will be reviewed and evaluated by City of Blanchard project coordinator[s], which will then make recommendations to the City Council of the City of Blanchard.
10. Proposals received after the due date and time will not be accepted. Also, bids received more than seventy-two (72) hours prior to the time set for opening, excluding Saturdays, Sundays and holidays will not be considered.
11. It is the responsibility of the bidder to ensure their bid is received in time. No consideration will be given to postal or other delays. Bids cannot be altered by phone, email or other means. Bidders may withdraw their bid by written request before the scheduled closing time for receipt of bids.
12. No contract shall be signed unless the City has accepted all required bonds and insurance certificates.
13. The City of Blanchard, based on the vendor and the proposal, may require additional provisions before awarding the contract.
14. The successful bidder will be responsible for any work or service performed by any sub-contractors used by the bidder.
15. The City of Blanchard accepts no responsibility for payment to subcontractors or consultants and the successful Bidder assumes any and all sub-contractual responsibilities within their proposal.

D. BOND AND INSURANCE REQUIREMENTS

1. **Bid Bond:** Each proposal must be accompanied by a bidder's surety bond, a certified check, or a cashier's check upon any solvent Bank or Trust Company, payable without reserve to the City of Blanchard, in an amount not less than five percent [5%] of the total amount of the bid. Bid security of the two [2] low bidders will be retained until approval of contract and execution of satisfactory bonds by the successful bidder or until other disposition of the bids are made.
2. **Performance Bond:** A performance bond in the full amount of the contract will be required. The Performance Bond shall be submitted prior to contract signing.

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3. **Workers Compensation Insurance:** Successful bidder shall provide proof of workers compensation insurance in sufficient amounts. This proof must be submitted at time of contract signing and must remain in full force for the duration of the project.
4. **General Liability and Vehicle Liability Insurance:** Successful bidder shall provide proof of public liability and vehicle liability insurance in sufficient amounts. This proof must be submitted at time of contract signing and must remain in force for the duration of the project.

E. Contract Signing and Completion of Work.

1. The successful bidder must enter into a contract with the City within twenty [20] days of the award date.
2. After contract signing, the City will issue the Contractor a Notice to Proceed. The Contractor will be **required to commence and complete the work within the days noted below unless otherwise agreed to by the City and the Contractor in writing.**
 - a. Commence Work: Ten [10] days after the Notice to Proceed date.
 - b. Complete Work: Sixty [60] days after the Notice to Proceed date.
3. This bid document and the Bidder's response shall become part of the contract covering this project.

F. Warranties

1. Successful bidder shall guarantee workmanship for a period of one [1] year from the date of completion of the contract. This warranty shall commence on the date of acceptance by the City and shall be 1% of the contract price.

G. Payment of Invoices

1. All invoices submitted to the City for work performed shall be approved by the City project coordinators. No invoice shall be paid unless approved.
2. A retainage amount of ten [10%] percent shall be withheld from each pay request. Once the project is fifty [50%] percent complete, the retainage shall be reduced to five percent [5%] of the amount earned to date. If the project only requires one pay request, the lone payment will be made less ten [10%] percent retainage, unless the City has approved all work completed as stated in this bid document. If the City has approved all aspects of the project, the lone payment shall represent one-hundred [100%] percent of the contract amount.

BID SPECIFICATIONS
CONCRETE STREET REPAIR / REPLACEMENT

General Specifications:

- Repair and replace concrete paving in accordance with the General Engineering Concrete Paving Repair Details;
- Saw-cut and reseal of control joints.
- Copies of Bonding and Insurance shall be provided with bid tabulation sheets.
- The City shall remove and dispose of all concrete.
- All traffic control will be provided by the City on streets that work is being performed on.
- The City shall designate what streets and areas upon which needs to be repaired and replaced.

Note: *Any required items not accompanying the bid may cause a bid to be rejected.

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Bid Submittal Checklist

These forms/items are required to be submitted with your bid package. All bids must be submitted by date and time as specified in this document.

- a. _____ Attachment A -Bidder Contact Information
- b. _____ Attachment B -Bidder Business References
- c. _____ Attachment C –Affidavit of Bidder
- d. _____ Attachment D –Bid Amounts
- e. _____ Attachment E –Non Collusion Affidavit
- f. _____ Bid Bond of 5% as specified in this document
- g. _____ Company Information (optional)

****Bids received without bid bond or references
will not be considered****

Attachment A - Bidder Contact Information

Bidder Full Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Website: _____

State of Incorporation (if applicable): _____

Company Contact Information

Primary Contact:

Name printed: _____

Title: _____

Phone: _____ Fax: _____

Cell Phone: _____

Email: _____

Alternate Contact:

Name printed: _____

Title: _____

Phone: _____ Fax: _____

Cell Phone: _____

Email: _____

Attachment B - Bidder Business References

Company: _____
Address: _____
City / State / Zip: _____
Contact: _____ Phone: _____

Company: _____
Address: _____
City / State / Zip: _____
Contact: _____ Phone: _____

Company: _____
Address: _____
City / State / Zip: _____
Contact: _____ Phone: _____

Company: _____
Address: _____
City / State / Zip: _____
Contact: _____ Phone: _____

Company: _____
Address: _____
City / State / Zip: _____
Contact: _____ Phone: _____

Company: _____
Address: _____
City / State / Zip: _____
Contact: _____ Phone: _____

Company: _____
Address: _____
City / State / Zip: _____
Contact: _____ Phone: _____

Attachment C - Affidavit of Bidder

State of _____

County of _____

_____ of lawful age, being first
duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit
the attached bid.

(Signature Agent Authorized by Bidder) (Name Printed)

(Complete Legal Name of Bidder)

Subscribed and sworn to before me this ____ day of _____, 20__.

Notary Public

My Commission Expires:

Date

Attachment D - Bid Amounts

The bidder will furnish all labor and materials for the repair/replacement of concrete in accordance with the General Engineering Concrete Paving Repair Details as attached to this document for the sum of:

• Per Square Foot (repair and replace concrete paving): \$ _____

• Per Linear Foot (saw-cut and reseal of control joints): \$ _____

Other: _____ \$ _____

Bids will be firm until _____.
(Date)

- Copies of Bonding and Insurance shall be provided with bid tabulation sheets.

- The City shall remove and dispose of all concrete.

- All traffic control will be provided by the City on streets that work is being performed on.

Attachment E - Non Collusion Affidavit

A notarized sworn statement shall be attached to any competitive bid submitted to the City of Blanchard for goods or services, which shall be in substantially the following form:

CITY OF BLANCHARD, OKLAHOMA

_____, of lawful age, being first duly sworn, on oath says:

1. (S)He is the duly authorized agent of _____, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and City officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;

2. (S)He is fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and has been personally and directly involved in the proceedings leading to the submission of such bid; and

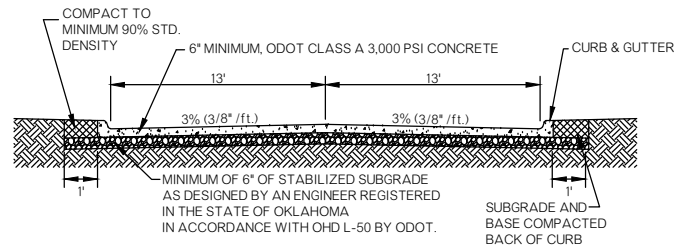
3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
 - a. to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
 - b. to any collusion with any City official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
 - c. in any discussions between bidders and any City official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

(Signature)

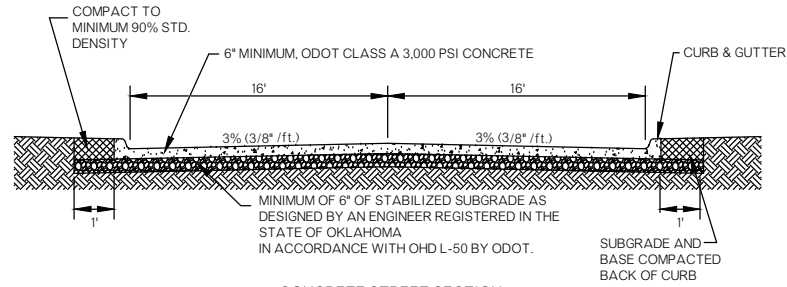
Subscribed and sworn to before me this ____ day of _____, 20____.

Notary Public

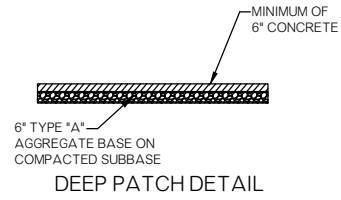
My commission expires on: (date) _____



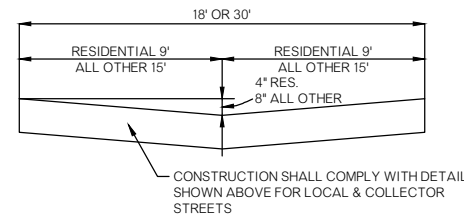
CONCRETE STREET SECTION
LOCAL STREET WITH CURB & GUTTER



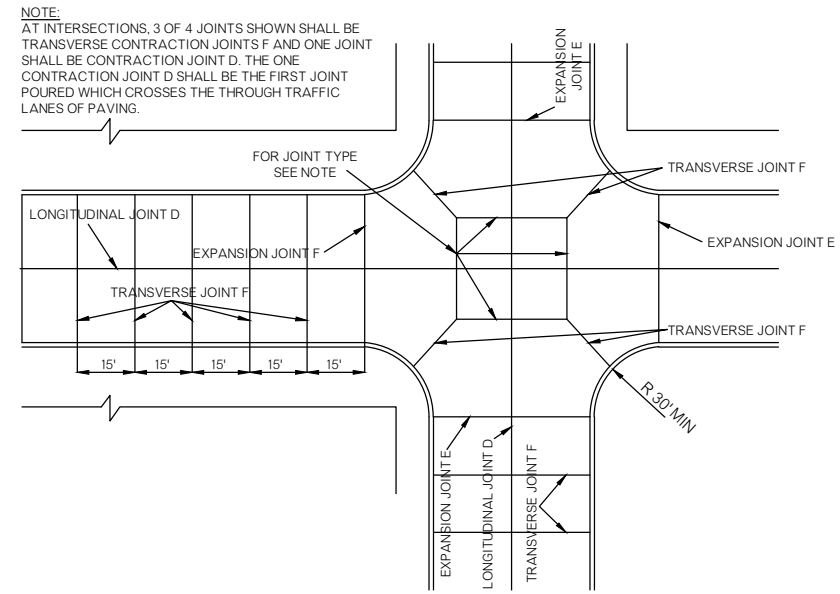
CONCRETE STREET SECTION
COLLECTOR STREET WITH CURB & GUTTER



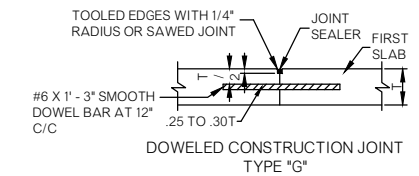
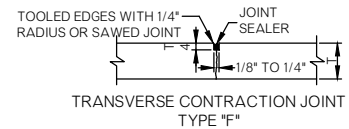
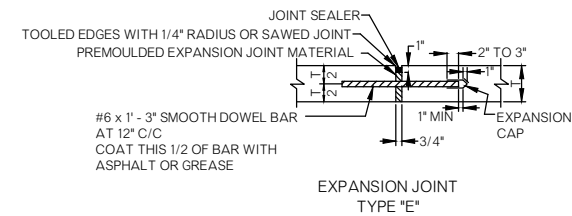
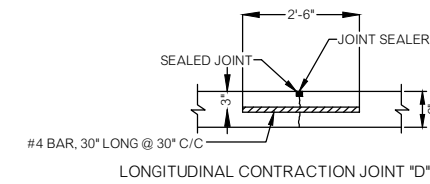
- NOTE:
1. INSTALL LONGITUDINAL & DOWELED CONSTRUCTION JOINTS PER DETAIL THIS SHEET.
 2. UNIT PRICE BID FOR CONCRETE REPAIR SHALL INCLUDE AGGREGATE BASE, DOWELS, 6" CONCRETE PAVING, AND JOINT SEALING.



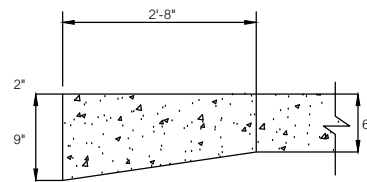
TYPICAL ALLEY SECTIONS



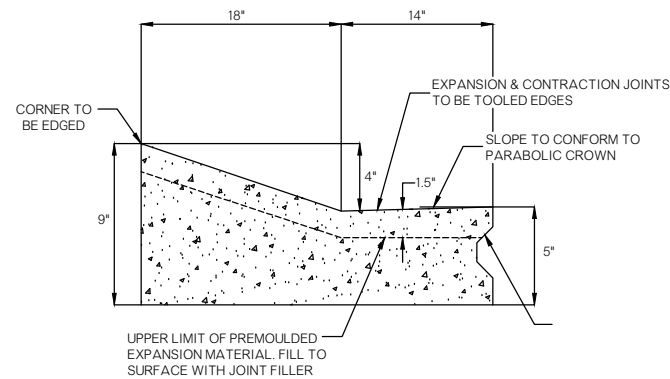
SAWED JOINT LAYOUT



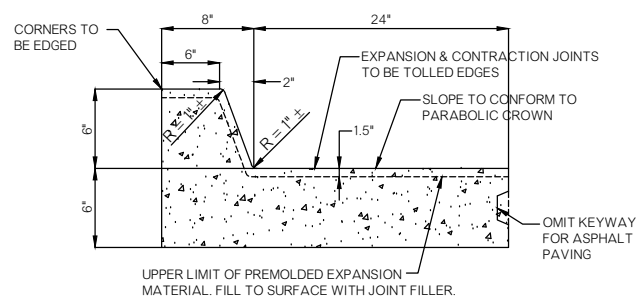
- NOTES:
1. SMOOTH DOWEL BARS ACROSS EXPANSION JOINTS SHALL BE PROVIDED WITH EXPANSION CAPS, AND COATED WITH ASPHALT OR GREASE, (TYPE E & G).
 2. GROOVES IN JOINTS MAY BE FORMED BY:
 - (A) TEMPORARY EMBEDMENT OF A SUITABLE MANDREL,
 - (B) INSTALLATION OF A THIN STRIP OF PREMOULDED JOINT FILLER MATERIAL,
 - (C) SAWING THE PAVEMENT AFTER THE CONCRETE HAS HARDENED.



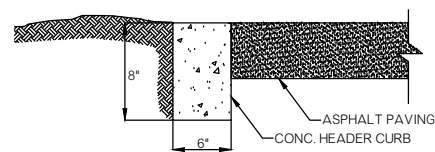
TYPICAL SECTION TO BE USED WHERE CURB IS OMITTED



-ALTERNATE-
MOUNTABLE CURB DETAIL
(LOCAL STREET ONLY)



STANDARD CURB & GUTTER DETAIL



HEADER CURB DETAIL

GLENN SULLIVAN & ASSOCIATES, INC.
PROFESSIONAL ENGINEERS/CONSULTANTS
103 N. Mercedes Drive
P.O. Box 720368 - Norman, OK 73070
Phone (405) 321-7232
officemgr@gsanorman.com
CA# 1691, Expiration Date: 06/30/2020

CITY OF
BLANCHARD

CONCRETE PAVING
REPAIR DETAILS

DATE: 04/30/2020

DESIGNED BY: KS

CHECKED BY: GII

APPROVED BY: KS

DRAWN BY: SL

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